

Christmas Test and Trace Arrangements

Parents should continue to notify the school if their child **develops symptoms** of COVID-19 or is asymptotically tested (tested when they don't have symptoms) in the final week before the Christmas break using the following email admin@overstjohns.cheshire.sch.uk (This is for pupils only) and if **your child has a test and receives a positive result at:**

positiveresult@overstjohns.cheshire.sch.uk

Notifying the school if your child develops COVID-19 symptoms after the school closes for Christmas

Notify the school if:

- Your child develops symptoms or is asymptotically tested (tested when they don't have symptoms) **before 2.15pm on Sunday 20th December.**
- Your child was in school in the 48hrs prior to the symptom on-set (or test if they have been tested but don't have symptoms)

Using the following e mail address: positiveresult@overstjohns.cheshire.sch.uk

You do not need to notify the school if:

- Your child has not been in school in the 48hrs prior to the symptom on-set (or test if they have been tested but don't have symptoms)
- Your child develops symptoms or is asymptotically tested (tested when they don't have symptoms) **after 2.15pm on Sunday 20th December.**

The national test and trace service will contact you to complete the contact tracing.

Testing

We would like to remind parents that children should only be tested if they develop any of the three COVID-19 symptoms:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

They should not be tested asymptotically (when they don't have symptoms) unless they are part of a study or have been advised to do so by a Consultant in Public Health.

Returning to school in January

The school does not need to be notified if your child is required to self-isolate during the Christmas holidays. If your child is required to isolate after the 3 January 2021 and will not be in school on the 4 January 2021 please email admin@overstjohns.cheshire.sch.uk by the 3 January 2021 outlining the reason why they are isolating and the date they will return. We will then review these emails when we re-open on the 4 January 2021.

Test and trace arrangements when the school re-opens in January

From the 4 January 2021 onwards the normal test and trace procedures will apply, and parents should contact the school to notify us if their child develops symptoms of COVID-19 using the following address: admin@overstjohns.cheshire.sch.uk and for any positive results on positiveresult@overstjohns.cheshire.sch.uk

Summary of COVID notification deadlines

| Dates | Actions | Contacts |
|---|--|--|
| From school closure up to 2.15pm on Sunday 20 th December 2020 | Continue to notify the school if your child develops symptoms of COVID-19 or is tested asymptotically (tested when they haven't got symptoms) | positiveresult@overstjohns.cheshire.sch.uk |
| After 2.15pm on Sunday 20 th December 2020 | Do not notify the school if your child starts with symptoms of COVID-19 or is tested asymptotically (tested when they haven't got symptoms) | No contact required |
| 3 January 2021 | Notify the school if your child is self-isolating and will not be returning on the 4 January 2021 | admin@overstjohns.cheshire.sch.uk |
| 4 January 2021 | Notify the school if your child develops symptoms of COVID-19 or is tested asymptotically (tested when they haven't got symptoms) | admin@overstjohns.cheshire.sch.uk or for a positive test result on positiveresult@overstjohns.cheshire.sch.uk |

Example school communication for a school closing for Christmas at 3:30pm on 18 December 2020

Christmas Test and Trace Arrangements

Parents should continue to notify the school if their child develops symptoms of COVID-19 or is asymptotically tested (tested when they don't have symptoms) in the final week before the Christmas break using the following **INSERT CONTACT NUMBER OR EMAIL**.

Notifying the school of a positive test result

If your child developed symptoms of COVID-19 and has been tested or was asymptotically tested (tested when they don't have symptoms) and the results do not arrive before the school closes for Christmas, please call/email **INSERT NUMBER/EMAIL** as soon as the results arrive.

Notifying the school if your child develops COVID-19 symptoms after the school closes for Christmas

Notify the school if:

- Your child develops symptoms or is asymptotically tested (tested when they don't have symptoms) **before 3:30pm on 20 December 2020** and;
- Your child was in school in the 48hrs prior to the symptom on-set (or test if they have been tested but don't have symptoms)

You do not need to notify the school if:

- Your child has not been in nursery/school in the 48hrs prior to the symptom on-set (or test if they have been tested but don't have symptoms)
- Your child develops symptoms or is asymptotically tested (tested when they don't have symptoms) **after 3:30pm on Sunday 20 December 2020**

Testing

We would like to remind parents that children should only be tested if they develop any of the three COVID-19 symptoms:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

They should not be tested asymptotically (when they don't have symptoms) unless they are part of a study or have been advised to do so by a Consultant in Public Health.

Returning to school in January 2021

The school does not need to be notified if your child is required to self-isolate during the Christmas holidays. If your child is required to isolate after the 3 January 2021 and will not be in school on the 4 January 2021 please email **INSERT EMAIL ADDRESS** by the 3 January 2021 outlining the reason why they are isolating and the date they will return. We will then review these emails when we re-open on the 4 January 2021.

Test and trace arrangements when the school re-opens in January

From the 4 January 2021 onwards the normal test and trace procedures will apply, and parents should contact the school to notify us if their child develops symptoms of COVID-19 using the following **INSERT EMAIL OR NUMBER**.

Summary of COVID notification deadlines

| Dates | Actions | Contacts |
|----------------------------------|---|---------------------------|
| Up to 3:30pm on 20 December 2020 | Continue to notify the school if your child develops symptoms of COVID-19 or is tested asymptotically (tested when they haven't got symptoms) and attended school in the 48 hrs before. | INSERT PHONE/EMAIL |
| After 3:30pm on 20 December 2020 | Do not notify the school if your child starts with symptoms of COVID-19 or is tested asymptotically (tested when they haven't got symptoms) | No contact required |
| 3 January 2021 | Notify the school if your child is self-isolating and will not be returning on the 4 January 2021 | INSERT PHONE/EMAIL |
| 4 January 2021 | Notify the school if your child develops symptoms of COVID-19 or is tested asymptotically (tested when they haven't got symptoms) | INSERT PHONE/EMAIL |